



## ACADEMY OF CREATIVE COACHING CERTIFICATION AND CREDENTIALING CHECKLIST

### **1. Road to Certification with the Academy (Academy Certification Track - 40 Hours)**

- Completion of Coaching Certification Weekend Intensive
- Receive Certificate
- I'M A CERTIFIED ACADEMY OF CREATIVE COACHING COACH! I'M READY FOR THE CREDENTIALING TRACK!

### **2. Road to Prepare for Credentialing (Academy Credentialing Track - 20 Hours)**

- Completion of Coaching Certification Weekend Intensive
- 5 hours of Masterminding
- 12 hours of Independent Study Coursework (includes homework)
- 10 hours of Mentor Coaching
  - 7 hours achieved during the Academy Coaching Certification Weekend Intensive
  - 3 hours achieved during the Mentor Coaching / Recorded Call Feedback Sessions
    - 1 Connection Call (30 min)
    - Practice Recorded Call (Optional with Mentor Coach Sophia Casey)
    - Recorded Call 1 (60 min)
    - Recorded Call 2 (60 min)
    - 1 Completion Call (30 min)
- Receive Certificate (This certificate is needed for ICF Credentialing Application)
- Consider becoming and ICF member\*
- I AM READY TO TAKE THE ROAD TO ICF CREDENTIALING!



## CERTIFICATION AND CREDENTIALING CHECKLIST (CONT'D)

### 3. Road to ICF Credentialing (ACC level\*)

- Completion of an ICF Accredited Coach Training Program (e.g., Coaching Certification Weekend Intensive)
- Coaching Experience
  - 100 Client Hours
    - 75 hours paid coaching with at least 8 clients following the start of CTP
    - 25 of the total hours must occur within 18 months of the start of CTP (can be pro bono)
    - 10 hours of Mentor Coaching  
(7 hours achieved during the Academy Coaching Certification Weekend Intensive)
- Complete Coaching Experience Log
- Submit Application (fee, coaching certificate, coaching log, etc.)
- Complete Coach Knowledge Assessment
- Get ICF Application Results
- **I AM A CREDENTIALLED COACH!**



### Terminology

Academy = Academy of Creative Coaching

Associate Certified Coach (ACC)

Client Hour = 60 minutes of actual coaching

Coach Training Program (CTP)

International Coach Federation (ICF)

Master Certified Coach (MCC)

Professional Certified Coach (PCC)

\*For more detailed information on ICF including membership and the credentialing process, visit: [coachfederation.org](http://coachfederation.org)